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EDUCATION & TRAINING



**2019**

Barista Course, Sydney Coffee School

**2019**

General English, School Name

**[Year]**

[Course name, institution]

PROFESSIONAL EXPERIENCE



**Barista Assistant**

**[XYZ CAFE - Country] [Month/19 to Month/19]**

**Key Responsibilities**

* Preparing different types of coffees and teas
* Taking food orders over the counter or by the phone
* Greeting customers
* Collecting and processing payments
* Housekeeping activities

**Barista Assistant**

**[XYZ CAFE - Country] [Month/18 to Month/18]**

**Key Responsibilities**

* Preparing beverages, such as coffee, espresso drinks, blended coffees
* Cleaning and maintaining equipment
* Refilling shelves and cabinets

PERSONAL SUMMARY



I am a XXXXXXXX professional with experience in XXXXXXXXXXXXXXXX. My goals are XXXXXXXXXXXXXXXX XXXXXXXX.

KEY SKILLS



* Responsible
* Team Player
* Flexible
* Pro-Active
* Organized

REFERENCES



Available upon request.

AVAILABILITY



**Mon – Fri:** Until 4PM

**Weekends:** Full-Time



[xxxxxxxxxxxxxx@xxx.xxx]

[0000 000 000]





[Suburb] [State] [Postcode]