­

PROFESSIONAL EXPERIENCE



**Sales Assistant**

**[COMPANY NAME - Country] [Jan/19 to May/19]**

**Key Responsibilities**

* Customer service, assisting customers finding items
* Dealing with customer queries and complaints
* Keeping the store tidy and clean (including hovering and mopping)
* Window designing

**Sales Assistant**

**[COMPANY NAME - Country] [Feb/18 to Nov/18]**

**Key Responsibilities**

* Customer service, assisting customers to finding items
* Keeping the store tidy and clean (including hovering and mopping)
* Stock control and management
* Taking payments

PERSONAL SUMMARY



I am a XXXXXXXX professional with experience in XXXXXXXXXXXXXXXX. My goals are XXXXXXXXXXXXXXXX XXXXXXXX.

EDUCATION & TRAINING



**2019**

General English, School Name

**[Year]**

[Course name, institution]

**[Year]**

[Course name, institution]

KEY SKILLS



* Responsible
* Team Player
* Flexible
* Pro-Active
* Friendly

REFERENCES



Available upon request.

AVAILABILITY



**Mon – Fri:** 2PM to 10PM

**Weekends:** Full-Time



 [xxxxxxxxxxxxxx@xxx.xxx]

[0000 000 000]





[Suburb] [State] [Postcode]